

## RAPAPORT LABORATORY SERVICES

### Submission Form

Client #		Date:		Time:			
Company Name:		Address					
Contact Name:		ID Number:		Phone:			
Rapaport Diamond Certificate (RDC)	RapLab Diamond Grading Report (RGR)		White Label Grading Report (WLGR)		RapLab Consultation Card (RCC)	Imaging	Syntactic & HPHT Testing
#	Shape	Weight	Price \$/Ct	\$ Total	Client Code Stone	Service Requested	GIA Report # (Optional)
1							
2							
3							
4							
5							

**Note! Please read carefully and fill in all the details – if you need help we are at your service.**

By signing this memo the client hereby confirms the following terms, conditions and limitations and statements:

- Prior to submission of diamonds to RapLab the client must sign the "Client Agreement" for Rapaport Gemological Laboratories LTD and Rapaport Laboratory Services Limited LLC ("RapLab") (the "Agreement").
- The Client accepts all of the terms and conditions of The Agreement (Agreement is available at the Rapaport offices or on line at [www.raplab.com](http://www.raplab.com)).
- This Memo is subject to the terms and conditions of the agreement and it is understood that in the event of a conflict, between this memo or the Agreement the terms of the Agreement prevail. The client is aware that Rapaport relies on the terms and conditions of the Agreement and the declarations and obligations of this Memo.
- The client acknowledges and confirms that the terms and conditions of this Memo are subject to the terms, conditions and limitations of the Insurance Policy of RapLab, and to the terms and conditions of the Shipper of these Diamonds whilst in transit, and further acknowledges and confirms that during the time the above Diamonds are with the shipper or RapLab, the responsibility and liability of Rapaport is limited to the responsibility and liability of the Shipper or the Rapaport Insurance policy.
- RapLab does not guarantee and / or is not responsible for the size, shape or quality of the diamonds and makes no guarantee and / or is not responsible for the consequences of any kind of reliance on a RapLab Report and/or any advice provided by RapLab.
- Diamonds are submitted by the client for Grading and / or documentation and / or any other service done by RapLab.
- The Client declares that all diamonds listed above are from legitimate sources, Non Conflict and that the client has an ownership right to them. The Client declares that the diamonds are not the subject to a claim or any dispute.
- In any case of loss or damage to the Diamonds, the Client will only be entitled to receive the amount paid by Rapaport's insurance, as may be, OR, by the Shipper, for the Client's Diamonds, and in no case will the amount paid to the client be more than the value declared above by the Client.  
Note, that RapLab or Rapaport take NO responsibility for any Chips to diamonds.
- Payments for shipping and RapLab services are due upon return of the Diamonds. In the event payment is not made as hereby set forth, RapLab reserves the right to hold the Diamonds for 6 months and then sell them at fair market price to recover the required payment, such fair market price to be determined by RapLab's opinion. In addition, the Client acknowledges and confirms that a 1.5 % (one and a half percent) fee will be added and charged for all payments that are not made within 45 days of invoicing.

	Date	Client Name	Client Signature	Employee name
Submission				
Return				