

# Submission Form

Client #	Date	Time
<input type="text"/>	<input type="text"/>	<input type="text"/>

Company Name	Address
<input type="text"/>	<input type="text"/>

Contact Name	ID Number	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>

RapLab Services:

<input type="checkbox"/> Rapaport Diamond Certificate (RDC®)	<input type="checkbox"/> RapLab Diamond Grading Report (RGR™)	<input type="checkbox"/> Private Label Grading Report (PLGR)	<input type="checkbox"/> RapLab Consultation Card (RCC)	<input type="checkbox"/> Imaging	<input type="checkbox"/> Synthetic & HPHT Testing
--	---	--	---	----------------------------------	---

#	Shape	Weight	Price \$/Ct	\$ Total	Client CodeStone	Color	Clarity	Service Requested	GIA Report # (Optional)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Note! Please read carefully and fill in all the details – if you need help we are at your service. By signing this form the Client hereby confirms the terms, conditions, limitations and statements appearing on back of this form.

	Date	Client Name	Client Signature	Employee Name
<b>Submission</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Return</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## RapLab Submission Form Terms and Conditions:

- a. Prior to submission of Articles to RapLab the client must sign the "RapLab Client Services Agreement" (the "Agreement").
- b. The Client accepts all of the terms and conditions of the Agreement (Agreement is available at the Rapaport offices or online at [www.raplab.com](http://www.raplab.com)).
- c. This form is subject to the terms and conditions of the Agreement and it is understood that in the event of a conflict between this form or the Agreement, the terms of the Agreement prevail. The client is aware that Rapaport relies on the terms and conditions of the Agreement and the declarations and obligations of this form. Defined terms in the Agreement shall also be applicable to this Submission form.
- d. The Client acknowledges and confirms that the terms and conditions of this form are subject to the terms, conditions and limitations of the Insurance Policy of RapLab, and to the terms and conditions of the Shipper of these Diamonds whilst in transit, and further acknowledges and confirms that during the time the above Articles are with the shipper or RapLab, the responsibility and liability of Rapaport is limited to the responsibility and liability of the Shipper or the Rapaport Insurance policy.
- e. RapLab does not guarantee and/or is not responsible for the size, shape or quality of the Articles and makes no guarantee and/or is not responsible for the consequences of any kind of reliance on a RapLab Report and/or any advice provided by RapLab.
- f. Articles are submitted by the client for Grading and/or documentation and/or any other service performed by RapLab.
- g. The Client declares that all Articles listed above are, a) from legitimate sources, Non-Conflict and that the Client has an ownership right to them, and b) to the best of Client's knowledge contain no treated or synthetic diamonds, unless otherwise declared in writing by the Client at the time of their submission to RapLab. Client also guarantees that all Articles submitted are free from any claims, disputes, legal or financial charge, lien or encumbrance either at the time of their submission or at any time until returned to the Client. Accordingly, Client shall be solely liable for any or all liability arising out of the misrepresentation of any facts disclosed.
- h. In any case of loss or damage to the Articles, the Client will only be entitled to receive the amount paid by Rapaport's insurance, as may be, OR, by the Shipper, for the Client's Articles, and in no case will the amount paid to the client be more than the value declared above by the Client.  
Note, that RapLab or Rapaport take NO responsibility for any Chips to Articles.
- i. Payments for shipping and RapLab services are due upon return of the Articles. In the event payment is not made as hereby set forth, Rapaport shall be entitled to exercise a general lien or right of retention on all Articles submitted by Client, and shall be entitled without notice to sell them at fair market price to recover the required payment, if not so paid within a period of 6 (six) months, such fair market price to be determined by RapLab's opinion. Client shall have an obligation to disclose Rapaport's above rights to any third parties with whom it has business dealings in relation to any such Articles. In addition, the Client acknowledges and confirms that a 1.5 % (one and a half percent) fee will be added and charged for all payments that are not made within 45 days of invoicing.